Hello WSPS members!

Our January meeting will be on January 24th at 5:30pm in room 2006. Danielle Laurent, the PSW director of public affairs, will present about PSW legislative day and how we can get involved as student pharmacists. **We will be using online signups for COPs opportunities. Please bring a computer or smart phone with you to the meeting.** As always, there will be food!

Your secretary/historian,
Marnie Janson
Announcements

- **Organ Donation Awareness**
  - Check the signupgenius for Driver’s Ed Class signups and the Chippewa Valley WellFEST

- **Operation Self-Care**
  - OTC Literacy at Walgreens in Middleton (2010 Branch St)
    - Saturday 1/28 12:00-2:00PM
    - 2 volunteers needed

- **Operation Airways**
  - Tuesday, January 31st 6:30-9:00 PM
    - Salvation Army MEDiC Clinic in Madison, WI
    - 2 volunteers – SPOTS FILLED (Tobacco Cessation Focus)
    - **Reminder – must be OA trained to volunteer**
  - More events to come → Please watch your email for Spring event sign-ups until our next WSPS general meeting
  - Events this Semester:
    - Middle School Tobacco Prevention Presentations
    - UW Science Expeditions/NESCO/ Waunakee Wellness/Healthy Aging Fairs
    - Salvation Army with MEDiC/Porchlight Events

- **Operation Heart**
  - Upcoming Screenings
    - Friday, January 27th: HyVee (East side)
      - 2:00-5:00pm (2 volunteers)
    - Friday, February 24th: HyVee (East side)
      - 2:00-5:00pm (2 volunteers)
    - Friday, March 31st: HyVee (East side)
      - 2:00-5:00pm (2 volunteers)
    - Friday, April 28th: HyVee (East side)
      - 2:00-5:00pm (2 volunteers)
  - Watch out for more info on American Heart Month (February)!
  - Friday, February 3rd is National “WEAR RED” Day!

- **MEDiC Student-Run Free Clinics**
  - February volunteer sign-up available!
    - Regular and intern/MTM shifts available
  - COPs Forms: please put all MEDiC COPs forms in the metal mailbox #18 (labeled MEDiC). Forms will be signed and emailed back to you ASAP!

The following pages have important information for DPH-1 students!
White Coat Ceremony Committees

- WHO: DPH-1 students who want to get involved with planning their White Coat Ceremony
- WHAT: First committee meeting to learn more about the different committees and pick which one you’d like to be in
- WHEN: **Wednesday, 1/25/17 1:30-2:30PM (Room TBA)**
- This is a great way to get more involved, and it looks good on your CV!

Hello WSPS DPH-1 Students!

We hope you had a relaxing winter break and are excited to dive into this semester! As we move into second semester, we are very excited to begin planning logistics surrounding your White Coat Ceremony that will be taking place this April. One unique aspect of your ceremony is that YOU can help plan it and make it more specific to what you would like to see/experience. One way that you can help out is to join a committee run by the WSPS Professionalism Co-Chairs. The committees include:

- Ceremony Committee
- Slideshows Committee
- Fundraising Committee
- Coats Committee

Below is a detailed description of each committee and its responsibilities. We will be holding the first committee meeting on **Wednesday, January 25 from 1:30-2:30PM** (Room TBA) where we will go into more detail about the roles of the committees, answer any questions, and then you can pick which committee you’d like to join. This is a great opportunity to get more involved, and it looks good on your CV! Please let us know if you have any questions before then!

Sincerely,
Emily Blaski and Emily Fong
WSPS Professionalism Co-Chairs
Blaski@wisc.edu
Efong@wisc.edu

**CEREMONY COMMITTEE**

**Responsibilities:**

- **Speakers**
  - Select Guest Speaker & Leader of Oath
  - Invite Guest Speaker & Leader of Oath
  - Finalize Speakers early in March so they can be included in program!
Ask the speakers for information for their introduction at the time of invitation (this is for the co-chairs when they write the script)

- Write thank you cards from DPH-1 Class (could be done at ironing party)

**SLIDESHOW COMMITTEE**

**Responsibilities:**

- **Professional Slideshow**
  - Collect information (Student names/undergrad school/degree) and email professional photos!
  - Use photos from SOP website
    - Pitterle will have the good image quality versions of these
    - Students can also send in a different professional photo taken elsewhere
  - Offer to take professional pics
  - Make it look sleek and professional
  - Start getting photo permission forms filled out from DPH-1’s
    - Check that these weren’t done at the beginning of the year.
      - Only needs to be done once.
  - Get all students to fill out student address info forms and turn in to WCC co-chairs (to give to photographer)

- **Fun Slideshow**
  - Collect photos early

**Notes:**

- Set up a meeting with Union South (Friday before WCC?) to work out if the slideshow works!
- Have computer and flash drive that has all slideshows (fun, professional, and background). Choose a computer/flash drive (maybe one of the co-chairs) and make sure it works at union south on this one!
- Please check in on these slideshows early! Our WSPS advisor will want to see them so set a deadline and stick to it!
- The ironing party is a good place to review the slideshow for the first time and then have a deadline to get them to the co-chairs by. Co-chairs should review this thoroughly!

**FUNDRAISING COMMITTEE – Photo Frames**

**Responsibilities:** Diane Stajonovich is your go to person with this

- Design/select photo frame (February)
- Set a price (2016 was $10)
- Tabling – make sure you’ve got everything ready to go before you table!
  - Table 1-2 weeks before WCC – the committee can be in charge of this completely. Collect $$ and order forms from them Friday before WCC
  - Can use envelope or can use cash box, whatever is available/preferred
- Selling in DPH-1 Classrooms before WCC
- Double check with Senate that we have the ok to do this still

**Notes:**

- Diane has a copy of 2016 order form – it worked well!
- Collect $$ at time of order
- WSPS volunteers to sell it during reception of WCC
- Can use 2016 photo frame as display model
- Look at feedback on 2016 WCC survey
- Pickup will likely be during finals week
  - Student is responsible for pickup

**COATS COMMITTEE**

*This is the biggest deal!*

**Responsibilities:**

- **Date/Time of Ironing Party:**
  - In 2016 we did April 8th (Friday) at 2:00pm - finish
- **Location:** Commons! Book it for a long time – we were in there from 12pm-7pm in 2016
  - You will need to arrive early for set up
  - When arranging the commons – remember you need outlet access!
- **Food:** we ordered pizza for 50 people
  - Members of committee brought snacks – chip/dip/brownies/drinks
  - Perfect amount of food
  - WSPS paid for this, and it’s not included on the school reimbursement, but it’s okay that way.
- **Music:** KK has speakers we can borrow
- **Invitations:**
  - Invite DPH-1 Class
  - Invite Professors – email ALL faculty in advance (spring break?)
  - Personally, invite faculty of the DPH-1 curriculum – students can do this

**One Week Before:**

- Organize the coats – hang them up on the racks in alphabetical order and correct sizes so they are ready to be ironed!
- Ask Anna about storing the coats / coat racks
- Takes about 2 hours
- Use Masking tape to label coat tag – make sure whole last name is visible
- Email/Announce/Advertise for ironing boards!! SAA office can be a p/u and drop off location for these.
  - In 2016, the number of BOARDS was a limiting factor

**The Day of the Ironing Party:**

- Remember to bring:
  - Coat Rack
  - Tide Pens / Clorox Pens
  - Computer for music!
  - Camera
  - Class lists
  - Letters from Pharmacists
  - Lab/antibiotic cards
  - Sharpies
- Masking tape to label coat tags
- Extension cords
- White Coats!
- Donor cards – Diane Stajonvich
- Towels – can iron on towels if lacking boards
- Iron, pin, and fill coat pockets
  - Even out stuff between both coat pockets
  - Stuff that goes into pockets: reference cards from PDC/Kappa Psi, history of pharmacy books, letter, donor card