



**Sonderegger Research Center
for Improved Medication Outcomes**
SCHOOL OF PHARMACY
UNIVERSITY OF WISCONSIN-MADISON

Pharmacy Practice Enhancement and Action Research Link (PearlRx) Project Selection and Approval Policy

Purpose of the Project Selection and Approval Policy:

To describe the process for researchers to collaborate with PearlRx on research projects and the responsibilities of the PearlRx Coordinating Committee in this process.

Process for Collaborating with PearlRx on Project Ideas:

- 1) All project ideas must be submitted by the project’s principal investigator (or designee) to a designated member of the PearlRx Coordinating Committee using the online Research Interest Form (https://uwmadison.co1.qualtrics.com/jfe/form/SV_4URX8KkumdrRig2). Minimum requirements for approvable projects are:
 - a. Supports the PearlRx mission
 - b. Obtains institutional review board approval or is exempt (copy required before project is distributed in newsletter)
 - c. Can fund the PearlRx network fee and minimum compensation for participants
 - d. Engages in stakeholder review to improve quality of the project
 - e. Is able to incorporate required grant language in project publications
- 2) The PearlRx Coordinating Committee will review submitted project ideas for the minimum requirements and the potential to be successfully carried out with the resources available. Clarifying information may be requested. The researcher will be notified within 14 days if the project will continue to the next step for approval or is declined.
- 3) A designated member of the PearlRx Coordinating Committee will solicit feedback from PearlRx stakeholder review members. Feedback will be due within 14 days. The PearlRx Coordinating Committee will review the feedback and notify the researcher if the project is approved without changes, approved with changes, or is declined.
- 4) Upon project approval, a designated member of the PearlRx Coordinating Committee will meet with the researcher to determine next steps (e.g., timeline, newsletter content, etc.).

Date First Approved: 5/13/19
Dates Reviewed (no changes):
Dates Revised: 11/18/19; 6/30/21; 2/21/23