Student Senate Agenda  
(7/21/14) SAA Office Conference Room time: 6:00 pm

I. In attendance  
   a. Mike Nagy – Chair  
   b. Kristin O’Reilly – Treasurer  
   c. Jean Doh – IPHC  
   d. Karen Kopacek  
   e. Jing Wu

II. Treasurer’s Report (Kristen)  
   a. Tentative Budget for 2014-2015  
      i. Fridge purchase was $613  
   b. Need to reserve Union South for 2016 white coat ceremony  
   c. Current idea for relocation of money is to cut student org funding by $50 dollars per year for the next three years.

III. Old Business  
   a. Last Summer Meeting  
      i. 8/18/14 @ 6pm on the Mendota terrace  
   b. Career Day Preparation (Karen Kopacek)  
      i. Currently underway by office and save the date reminders have been sent out  
         1. Buckynet is being worked on  
         2. Expanding programing on Monday  
      ii. All booths minus Concordia and PSW pay money  
      iii. When school year starts Mike Nagy will mail out senate letter  
      iv. Need to set up phone calling team at first or second senate meeting  
      v. Will need senators on Monday to introduce speakers and technical assistance  
         1. If you introduce a speaker you’ll write the thank you letter  
      vi. Tuesday, we’ll assign senators to visit certain booths to create a personal connection, and then the senator will write a thank you letter.  
         1. Fair will be from 1-5pm
   c. Code of Conduct & Peer Advisory Council  
      i. Code of Conduct  
         1. Affirmation will be held every year for students to take  
            a. New students at Orientation  
            b. Old students at first colloquium  
            c. Looking into the possibility of an electric document for ease of storage and to not waste so much paper.  
         2. Code of Conduct to be posted on Student Senate website for the time being  
         3. Email will be sent to students of Code and Peer Advisory Council formation at the end of summer  
      ii. Peer Advisory Council  
         1. Past minutes were given out to read at the meeting  
         2. How many members from each class: 3  
         3. How to elect members: Application and then interview by the Student Promotions Committee (or faculty)  
         4. Training: Karen and Kristen will work on talking to the Dean of Students and the Greek council on training.  
            a. Formal training will be put in place that is mandatory every year  
         5. Authority: Karen Kopacek and Paul Hutson will triage problems that arise in the school and decide if it’s a Peer Advisory Council issue or if it is not.  
         6. Operations: will be decided by the elected members of the first Peer Advisory Council and approved by Karen Kopacek and Student Senate  
         7. Continuity of Leadership: The board will elect its own leaders, and Karen Kopacek will oversee the Council as a faculty advisor
8. Idea to meet with Minnesota Honor Board to discuss how their board functions
d. Fridge
   i. Purchased and Delivered. Waiting to install
e. Clean up Org Room - Will be on the day of 8/18/14
   i. Student Orgs will be emailed with details of change
   ii. All items in the org room will be required to be on shelves (more shelving installed)
      1. Only items that are approved by the executive board may stay on floor
      2. Designated aisle will be made for safety and organization
      3. Designated floor space for storage will be outlined with tape
   iii. All Items on shelves, or the shelves must be labeled
   iv. Orgs should request how much shelving they desire
   v. Plannogram will be made of where and who has what shelves
      1. This is a trial period and adjustments can be made
   vi. Any unlabeled or junk will be thrown away when the room is inspected monthly to keep it clean
   vii. On August 18, all items not on a labeled shelf will be moved to room 1105 in the morning and can be claimed and moved back to the org room by members of the organization.
      1. A member of senate will be there all day to help with the move
      2. Jean will make a google doc to help plan when organizations will be moving there stuff back in. Time slots may be assigned
      3. Orgs are welcome to clean up before 8/18/14
   viii. Fridge will be unplugged 8/15/14 and all stuff inside will be tossed away
f. Dean Swanson Welcome updates (Kristin)
   i. Dean invited to SOP Fall Picnic on 9/4/14 and will arrive around 7pm
   ii. Dean to come to first Senate meeting, where senators can give small tokens to Dean welcoming him to the school
   iii. Ice cream social in Dean’s honor on 9/25/14 from 12-130pm
g. Faculty Retreat likely postponed till winter break
h. Fall picnic
   i. New location at Hoyt Park
   ii. Thursday 9/4/14 from 5-9pm
   iii. Budget set

IV. New Business
a. New Fridge and Cleaning Policies
   i. Clean student fridges and microwaves Sunday night and check by exec board on Monday morning
      1. Exec board will split up months to check the fridges
   ii. Supplies will be either by fridges or in SAA office
b. Badger Pharm Study
   i. Handled by webmaster, AJ
   ii. Will try to push this year for more updating!
c. Houses & Study Room
   i. Will be on next agenda.
d. Meeting dates: Times may change based on exams
   i. Tuesday, September 2nd 5:00pm
   ii. Tuesday, October 7th 5:00pm

Upcoming Events:
New Student Orientation: August 25th - 27th
Fall Picnic Thursday, September 4th
Ice Cream Social** Thursday, September 25th
Career Days October 27th - 28th