For 2015-2016, the Graduate Studies Committee is charged to:

1. In conjunction with the Curriculum Committee, make recommendations to the Academic Planning Council and faculty regarding the dual degree programs (PharmD/MS or PhD) for graduate work in the Pharmaceutical Sciences Division, in the Social and Administrative Sciences Division, and in Clinical Investigation.

2. Work with the Director of Assessment and the Graduate Studies Committee to insure that TAs evaluate their courses and be evaluated by their instructors and students. Review these evaluations and use these data to plan for TA needs, to address problems and to decide on awards.

3. Consider how to form partnerships between basic and clinical scientists in the SOP to train ICTR graduate students and to permit MS/PhD projects in PharmSci or SAS in more clinical and translational areas.

4. In conjunction with the Equity and Diversity Advisory Board, take the lead role in proposing improvements to the training that our TAs receive in general and regarding working with diverse students.

5. Discuss how to manage unusual graduate student issues such as inappropriate behavior, academic or non-academic misconduct, need for medical leave, losing an advisor, switching research groups, unilaterally altering thesis committees, etc. Consider developing policies, in alignment with UW and State policies and procedures, to help guide these situations.

6. Revisit how to manage graduate student awards in light of available assessment data and award funding. Solicit nominations for all graduate student awards, including TA Awards, Dissertator Awards, the Zaman-Saroya Award, and graduate student travel awards. Bring forward nominations for awards to the faculty for approval.

7. Ensure that committee members take responsibility for serving as a two-way conduit of information, concerns, and issues to and from the individual divisions and units.
8. Construct meeting agendas and maintain detailed minutes of Committee discussions, actions, and recommendations. In addition, provide a short, written report to the Dean by June 30, 2016 summarizing the year's activities and how those activities fulfilled the charges and support the School's mission and strategic priorities. These documents will be posted, as appropriate, on the SOP Committees Web page to keep the School informed.

9. Bring items and issues forward for faculty discussion/decision making throughout the year, as appropriate. If requested by the Dean, provide a short, verbal report of the past year's Committee activities to the faculty at a Faculty/Staff meeting.