For 2015-2016, the Operations Subgroup of the Experiential Learning Program Committee is charged to:

1. Have the chair participate in regular meetings with the Associate Dean for Academic Affairs and the Coordinating Committee for Academic Programs to facilitate communication and to work on shared charges throughout SOP academic programs.

2. Plan and implement APPE and IPPE to meet Standards 2016.

3. In conjunction with the new faculty Outcomes position, assist in identifying and tracking student outcomes and contributions to patient care.

4. In conjunction with the Student Promotion Committee (lead group), discuss and bring recommendations forward to the faculty for a policy about the definition, consequences, and management of misconduct issues, including but not limited to plagiarism.

5. Work closely with the Student Promotion Committee to align all policies regarding satisfactory academic and non-academic performance in IPPEs and APPEs with the didactic portion of the curriculum.

6. Working with Joe Zorek and the developing Center for Interprofessional Education, document current elements in experiential education that support and advance interprofessional education. Consider transforming casual or accidental interprofessional interactions into intentional, required elements of IPPEs and APPEs.
7. Continue to monitor all aspects of operations of the IPPE and APPE network and continue to conduct regional town hall meetings and training sessions for new and continuing clinical instructors.

8. Continue to increase the number of site visits to experiential sites conducted per year.

9. Continue to monitor the success of the state-wide network of regional clinical coordinators.

10. Construct meeting agendas and maintain detailed minutes of Committee discussions, actions, and recommendations. In addition, provide a short, written report to the Dean by June 30, 2016 summarizing the year's activities of the Committee and how those activities fulfilled the charges and support the School's mission and strategic priorities. These documents will be posted, as appropriate, on the SOP Committee webpage (http://pharmacy.wisc.edu/about-school/office-dean/committees) to keep the School informed.

11. Bring items and issues forward for faculty discussion/decision making throughout the year, as appropriate. If requested by the Dean, provide a short, verbal report of the past year's Committee activities to the faculty at a fall 2015 Faculty/Staff meeting.

For 2015-2016, the Quality Review Council of the Experiential Learning Program Committee is charged to:

1. Serve in an advisory capacity to the Assistant Dean for Experiential Education and the Experiential Learning Program Operations Subgroup.

2. Continue to monitor the impact of new schools of pharmacy in the region on the clinical training network for IPPEs and APPEs, as well as associated logistical concerns for our clinical instructors.

3. Assist the Assistant Dean for Experiential Education, as appropriate, with the identification and development of new clerkship sites.

4. Construct meeting agendas and maintain detailed minutes of Council discussions, actions, and recommendations. In addition, provide a short, written report to the Dean by June 30, 2016 summarizing the year's activities of the Council and how those activities fulfilled the charges and support the School's mission and strategic priorities. These documents will be posted, as appropriate, on the SOP Committee webpage (http://pharmacy.wisc.edu/about-school/office-dean/committees) to keep the School informed.

5. Bring items and issues forward for faculty discussion/decision making throughout the year, as appropriate. If requested by the Dean, provide a short, verbal report of the past year's Council activities to the faculty at a fall 2016 Faculty/Staff meeting.

*Alumni
+Student