UW SCHOOL OF PHARMACY
COMMITTEE ON ACADEMIC STAFF ISSUES (CASI)

2013-2014

Committee Members
Jeremy Altschafl (Inst/Ad; to 9/2014; ap)
Amy Childs (Inst/Ad; to 9/15)
Gary Girdaukas (Res; to 9/2014)
Kelsey Henriquez (Res; to 9/2015)
Anne Schuelke (Res; to 9/2014; ap)
Diane Stojanovich (Inst/Ad; to 9/2014)

Resource People
Rosa Garner
Lauren Krzywda
Jeanette Roberts

For 2013-2014, the CASI is charged to:

1. Represent SOP academic staff members and make recommendations to the Dean about the development of policies and procedures concerning academic staff, including personnel matters; in the development of opportunities for participation by academic staff members in division/unit and School governance and committee work; in the development of opportunities for recognition of contributions by academic staff members to the mission and strategic priorities of the School; and in the development of mentoring and professional development programs for SOP academic staff.

2. Review operation of CASI, including interest level and participation; review and, if appropriate, revise by-laws to increase effectiveness.

3. Discuss the organization and implementation of a mentoring program for academic (and classified) staff. Think about including/partnering with other schools/colleges if it makes sense.

4. Check-in regarding implementation of new HR system (e.g., gather comments from staff).

5. Interact with the Climate Committee and make recommendations to the Dean about climate issues impacting academic staff.

6. Maintain a relationship with the University-level Academic Staff Assembly and integrate meaningfully with that group.

7. Engage with candidates for the Dean position.

8. Interact with the Senior Associate Dean for Academic Affairs in preparation for the F2014 Interim Report to ACPE, as appropriate.
9. Construct meeting agendas and maintain detailed minutes of Committee discussions, actions, and recommendations. In addition, provide a short, written report to the Dean by June 30, 2014 summarizing the year’s activities of the Committee and how those activities fulfilled the charges and support the School’s mission and strategic priorities. These documents will be posted, as appropriate, on the SOP Committee webpage (http://pharmacy.wisc.edu/about-school/office-dean/committees) to keep the School informed.

10. Bring items and issues forward for faculty discussion/decision making throughout the year, as appropriate. If requested by the Dean, provide a short, verbal report of the past year's Committee activities to the faculty at a Fall 2014 Faculty/Staff meeting.